



Orangeville Kin Santa Claus Parade 2016



Kin Club of Orangeville, Box 262, Stn. A, Orangeville, ON L9W 2Z6

Name of Entry: _____

Parade Rules

All Participants

- **Failure to follow ALL of these rules may result in your entry being refused permission to participate in the parade and/or could result in your entry being refused permission to participate in subsequent years' parades.** Anyone refused entry in the parade will have their entry fee refunded to them at the earliest convenience of the Parade Committee. Should you have any questions regarding this or any of the Parade Rules, please contact the Parade Chair.
- **All participants must abide by the directions given to them by the Police or any Parade Marshal and must comply with the Highway Traffic Act and any other applicable legislation.**
- All participants must, by the **deadline date ... November 4th, 2016** complete the Parade Registration Form, complete the Waiver of Liability, complete a copy of these Parade Rules and pay the requisite registration fee for their group/entry.
- Parade Marshals can be identified by their orange vests and will direct you to your place in line in the marshaling area.
- The Parade will start at 5:00 pm on Saturday, November 19, 2016 from the corner of First Street and Hansen Boulevard. The marshaling area is on both sides of Hansen Boulevard, between Amelia Street and First Street. Entry to the marshaling area is from the Amelia Street entrance only. Entrance to the marshaling area from First Street is not permitted. **DO NOT USE AMELIA STREET TO APPROACH THE MARSHALING AREA ... USE BLIND LINE AND HANSEN BLVD.**
- All participants must be in the marshaling area by 4:00 p.m. No entry will be permitted in the marshaling area prior to 3:00 p.m.
- You should NOT travel to the parade marshaling area with people already on your float/entry. This is unsafe and may very well be illegal. Arrange for any participants that will be riding on your float/entry or walking with your float to join you once your entry is in the marshaling area. Drop off of any parade participants should be done in the southwest corner of the Orangeville Mall parking lot. There is no point in anyone leaving their vehicle at the Orangeville Mall as the parade is to finish at Rotary Park. Participants are encouraged to have their vehicles parked in the Zehr's Plaza to facilitate pick up after the parade is over. Vehicles may not park in the Rotary Park parking lot prior to the start of the parade and will not have access to the lot after the parade starts due to street closures.
- Vehicles not involved in the actual Parade are NOT permitted in the marshaling area.

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- **ABSOLUTELY NO ASSEMBLY OF FLOATS/ENTRIES WILL BE PERMITTED IN THE MARSHALING AREA - NO EXCEPTIONS !! YOUR ENTRY MUST BE DECORATED, FULLY ASSEMBLED AND READY TO GO WHEN YOU ARRIVE.**
- When you arrive in the marshaling area please send a representative to the parade "office" which will be located near the southwest entrance to the Orangeville Mall. You will be given a card with your entry number on it at the "office" and arrangements will be made to photograph and inspect your entry. The numbered card must be displayed prominently on the **FRONT RIGHT SIDE** of your float/entry so that it may be judged correctly and for the ease of the broadcasters.
- If it is a cold day, please have protection available for any children involved with your entry and have them dressed accordingly.
- The parade will exit Hansen Boulevard at First Street and proceed: south to Broadway; east on Broadway to Fourth Street; South on Fourth Street to Second Avenue; East on Second Avenue to the entrance to the Rotary Park Parking lot; and, will finish in the Rotary Park parking lot. You may not deviate from this route unless directed to do so by the Police or a Parade Marshal.
- No one may get on or off of a float/entry once the float/entry has started in the parade. **Any organization that permits participants to disembark prior to entering the Rotary Park parking lot at the end of the parade will not be permitted to enter the parade next year.**
- The dispersal area is at the Rotary Park parking lot which is where the parade will terminate. When you having finished traveling the parade route your float/entry must enter the Rotary Park parking lot. **If your float/entry stops to allow participants off the float/entry before entering the Rotary Park parking lot you will not be permitted to enter next year's parade.** No floats/entries are allowed to leave the dispersal area with participants still riding on them.
- If your vehicle is not licensed to travel on the road you must make arrangements to have it picked up at the Rotary Park parking lot once the parade is over. No unlicensed vehicle will be permitted to leave the Rotary Park parking lot.
- All participants (floats, walkers, etc.) must incorporate the parade theme in their music, float/entry design and costumes.
- **Entries that are not decorated will be refused entry to the parade** unless they are: vehicles towing floats, municipal vehicles or novelty entries that have been approved in advance by the Parade Chair.

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- Your entry in the Orangeville Kin Santa Claus Parade must not be used primarily as advertising for your company or group. We welcome some advertisement of your business on your entry but this is a parade for the children. Please keep the promotion of your business to a reasonable and tasteful amount. ANY entry that is deemed to have excessive advertising may be refused entry into the parade. (Simply putting a ribbon and a bow around a vehicle DOES NOT constitute being decorated in accordance with the parade theme.)
- No entry will distribute literature, pamphlets, leaflets, brochures, flyers or any other written or printed advertising or materials to spectators.
- Entries must be entertaining to a family audience, primarily made up of children.
- No entry, except the one designated by the Parade Chair may have a person or persons dressed as Santa Claus or Mrs. Claus.
- Participants in the Parade shall not be consuming or giving the impression of consuming alcoholic beverages, and shall refrain from smoking during their participation in the Parade.
- An entry may be refused up to the start of the Parade should the entry not meet Parade guidelines or differs from its approved entry form.
- Entries will be judged during the parade from a reviewing stand located at the north east corner of First Street at Broadway. Please pause for a moment and SMILE.

Walkers

- Walking groups should wear costumes that reflect the Parade theme.
- Please ensure that you keep up with your group. Smaller children should be encouraged to ride on a float instead of walking.
- *Walking groups shall NOT have a van or other vehicle following its walkers (including animal groups).*

Floats

- All floats **must** incorporate the Parade theme of the "I Still Believe". The float design must be chosen and submitted to: Parade Committee, **no later than November 4th, 2016.**
- Automobiles are not acceptable as a float entry. Antique automobiles may be considered at the discretion of the Parade chair.
- No entry shall exceed 14 feet in height.

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- Signage shall be restricted to a total of 2 signs per float. Each sign **must not exceed 2 x 8 feet** and must **be attached to your vehicle or trailer**. The sign should state the name of the group and theme so as to be easily identified by the media. Any acknowledgments should be in smaller lettering below the group name.
- Music is strongly encouraged. Please play Christmas music only. Your pieces should reflect the parade theme. Please respect the spectators and other participants by keeping the volume to an acceptable level.
- As this is a night time parade, lighting on your float is also strongly encouraged.
- Floats with generators or other possible fire hazards must provide suitable fire extinguishing equipment on the float. Someone on the float must be familiar with operating the extinguisher.
- **FOR THE SAFETY OF CHILDREN ALONG THE ROUTE, CANDY OR GIVEAWAYS MUST NOT BE THROWN FROM FLOATS OR VEHICLES.** If you wish, have someone walk along beside your entry to hand out candies or other giveaways.
- Participants must ride on the inside of the float. No one is to sit on the edge of the float trailers with their feet dangling over the side. It is strongly recommended that children be securely seated and supervised on the floats.
- If you have participants on the float you are required to have two persons on the float designated as supervisors to ensure no one falls off the float or gets too close to the edge. In addition, you must have a railing at least two feet high at the edge of the float to help ensure no one falls off. You will also need at least two persons walking beside the float designated as managers who will assist the supervisors and who have responsibility to notify the driver if anyone falls from the float.
- Your walkers must also comply with the rules for walking groups above.
- No one on the float is permitted to get off the float until it enters the dispersal area at Rotary Park. **Any entry that permits participants to disembark prior to entering the Rotary Park parking lot at the end of the parade will not be permitted to enter the parade next year.**
- No one is permitted to get on the float after it starts in the parade. **Any entry that permits participants to get on the entry after it starts in the parade will not be permitted to enter the parade next year.**

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Awards

- The awards will be presented after the parade is over. The actual date and other details will be announced by the Parade Chair. The award categories are as follows:
 - .1 Best Commercial or Government Entry
 - .2 Best Community Entry – The Keith McMillen Award
 - .3 Best School or Youth Entry – The Ab Horlock Award
 - .4 Best Walking Group
 - .5 Best Overall Entry – The Orangeville Kin Award

- In addition, if there are four or more band entries in the Parade, a Best Band award will be determined.
- The Best Overall Entry will receive \$500. There will be no other monetary awards.
- All entries receiving an award will receive either a plaque or certificate as determined by the Parade Chair.

DATED this _____ day of _____ 2016.

Name of Entry: (Please Print)

Witness Name: (Please Print)

Signature of Entry

Witness Signature

Parade Steve Tanner
Registration 519-941-3435
Coordinator: